January 10, 2020

REQUEST FOR QUALIFICATIONS (RFQ)

For

City of Omaha - Historic Preservation Design Guidelines

PROJECT: Requesting proposals from qualified preservation consultants (36 CFR Part 61) to prepare the Omaha Historic Preservation Design Guidelines.

PROJECT DESCRIPTION:
Develop a detailed, cohesive set of design guidelines intended to continue and advance preservation of the City’s historic resources in a manner consistent with the Secretary of the Interior’s Standards for the Treatment of Historic Properties. The final product will assist property owners and applicants in project planning and serve to standardize the information used for decision making.

Ultimately, services to be performed will include: 1) help identify the level of need for guidelines; 2) analyze existing policy for inclusion and consistency with applicable local, state, and federal laws; 3) help coordinate community input by facilitating public meetings; 4) make an informational presentation to the Landmarks Heritage Preservation Commission (LHPC) at a regularly scheduled meeting; 5) propose as necessary updated administrative review guidelines; and 6) other activities associated with the development of the guidelines.

Omaha does not currently have a complete set of guidelines and this is an opportunity to be creative in the formulation of our reference document. The City envisions a simple cohesive set of guidelines with relevant informational graphics and illustrations.

The work to be performed for this project shall meet the Secretary of the Interiors Standards for Archeology and Historic Preservation [Federal Register 48(190):44716-44742].

REQUEST FOR INFORMATION: Project costs are currently variable. The City seeks information from consultants on costs to better estimate the document type that can be produced.

Omaha requires city-wide guidelines to set the foundation for how reviews are done in the preservation program.

1) Please submit examples of past projects that demonstrate different document types and its associated cost. Examples of city-wide or comprehensive program guidelines would be most useful.

2) Please submit a cost estimate range for the type of document you recommend for the city.

A CLG grant will be the primary source of project funding. The City’s application will rely heavily on the responses received to better inform the document type and budget to be pursued.

SUBMITTALS: Interested parties are invited to submit qualifications for consideration that address the requested information. Deadline for submittals is close-of-business Wednesday, February 5, 2020.

INQUIRIES & SUBMITTALS: Questions can be directed to Ms. Freitag at ivy.freitag@cityofomaha.org. Digital submittals are preferred over paper and may be emailed or sent via online file share.